



WDTIP Bulletin

Date: March 2006

WDTIP UPDATE

Production data is currently received from 57 converted counties. From November 2005 to March 2006, the following WDTIP system modifications were made:

- On November 22, 2005, WDTIP has granted all counties update access to the Child Support Reimbursement Update (UCSR) screen. This allows some counties, who are not able to send in child support reimbursement (LD08) records through batch under certain situations, to update the records through online screen.
- On December 2, 2005, WDTIP staff modified the new Exceeding Clock report with the aid code component. The modification was to exclude individuals who have exceeded the TANF clock and were on either aid code 32 or 3W for the report month. Attachment D.1 of the External Developer's Guide provides the report layout. Consortia need to contact WDTIP when they are ready to receive the report.
- On December 3, 2005, Alameda County converted to CalWIN. Active cases in WDTIP for Alameda County have been converted to the new CalWIN case serial numbers. Alameda County's existing legacy data remains in WDTIP.
- On January 1, 2006, Tulare County converted to CalWIN. Active cases in WDTIP for Tulare County have been converted to the new CalWIN case serial numbers. Tulare County's existing legacy data remains in WDTIP.
- On February 1, 2006, Orange County converted to CalWIN. Active cases in WDTIP for Orange County have been converted to the new CalWIN case serial numbers. Orange County's existing legacy data remains in WDTIP.
- On March 1, 2006, Santa Barbara County converted to CalWIN. Active cases in WDTIP for Santa Barbara County have been converted to the new CalWIN case serial numbers. Santa Barbara County's existing legacy data remains in WDTIP.
- On March 2, 2006, WDTIP staff generated a new monthly report which identifies the individuals with active program participation records in WDTIP. This report can be used to compare against the county records. This report does not include any Food Stamps or Medi-CAL records. Attachment I of the External Developer's Guide provides the report layout. Consortia need to contact WDTIP when they are ready to receive this report.
- All WDTIP online CICS regions have been upgraded from version 1.3 to 3.1.
- On March 15, 2006, new online warning messages pertaining to exception 02/200, 02/201, and 02/202 sanction records are implemented in production.

- In March 2006, new procedure has been set up to assist county updating the Under \$10 Grant exception record in WDTIP. Under normal situation, county usually sends in Under \$10 Grant exception record (LD07) through batch to update the record in WDTIP. But some counties are not able to do so under certain circumstances due to the age of those Under \$10 Grant records or the scope of the data conversion. WDTIP now has a special process to remedy this situation. To request WDTIP to update the Under \$10 Grant record, county can submit an email to WDTIP Help Desk and include the following information in the email:
 - County Number
 - CIN Number
 - Case Serial Number
 - FBU (if any)
 - Person Number (if any)
 - Aid Code (if any)
 - Birth Date (YYYYMMDD)
 - Effective Month (YYYYMM)
 - AID or DISC

The request will be processed in the nightly batch cycle on the day it receives. The requested county can validate the result on the following date.

WORK IN PROGRESS

- Continue to work with WCDS-CalWIN to perform user acceptance testing of the WDTIP conversion/interface programs. Ventura is the next county scheduled to convert to CalWIN; target implementation date is April 2006.
- On January 3, 2006, WDTIP staff sent 311 and 312 Exception Reports to the counties. WDTIP staff is working with the CDSS staff and the counties to determine a cutoff date for 311 and 312 exceptions. Once a cutoff date is determined, WDTIP staff will make the necessary changes to the WDTIP system so that any 311 and 312 exceptions sent after this date will be rejected.
- WDTIP staff is working with C-IV to test the re-conversion of the San Bernardino county data.

COUNTY UPDATES

Fresno County implemented a new interface program in December 2005. This new interface with CASES will exempt months of aid due to the receipt of child support. What does this mean to other counties? If a client is or has been in receipt of aid in your county, and has ever received aid in Fresno County, you will want to check WDTIP for a more accurate time on aid record based on the exemption of Child Support received.

Example: Recipient was CalWORKs active in Fresno County from 1/98 through 9/99. Recipient moves to County B. County B updates their County time on aid system to reflect the 21 months of aid

received in Fresno County. Now County B's time on aid information matches WDTIP. Once Fresno County installs Grant History, the interface with CASES identifies that the recipient had 12 months of aid added back to the time clock. Grant History will send a message to WDTIP indicating the 12 months, 1/98 through 12/98, of the CalWORKS 60-months time limit are exempt due to the receipt of child support. County B will be unaware of this until recipient's WDTIP record is again viewed by County B. County B would need to update their county record to indicate the 12 months of exemptions recipient received in Fresno County, again matching their time on aid record with WDTIP.

COUNTY CONTACTS LIST

The WDTIP County Contacts List may be found on the WDTIP Library website. The list is updated quarterly; if you have any changes to the current County Contacts List, please send your changes to Helen Hernandez at helen.hernandez@dss.ca.gov or call (916) 654-5163.

CDSS CONTACTS

WDTIP Time Limit policy questions should be directed to Oscar Ramirez (email oscar.ramirez@dss.ca.gov, phone: (916) 651-9464).

WDTIP Welfare-to-Work Policy questions should be directed to Michelle Boone (email michelle.boone@dss.ca.gov, phone: (916) 654-1457).

WDTIP HELP DESK

Please note that the WDTIP email address has changed to wdtip2@osi.ca.gov.

Please remember that the WDTIP Help Desk was established as a second-level response for county WDTIP issues. It is expected that your Consortia Help Desk will be the first contact when trying to resolve WDTIP issues.

When calling the WDTIP Help Desk regarding a processing or transaction problem, please provide the following list of items. These items will help staff provide better customer service:

- CIN or SSN. (NOTE: Do not send this information electronically due to data security concerns).
- TRAC screen prints and other examples as appropriate. When possible, it is very helpful to also provide examples of the record(s) before the problem occurred.
- Batch number and date in which transactions were sent.
- Related exception information.
- Any other information you feel will assist in resolving the problem.

EXCEPTION FILES

Counties send transactions to the WDTIP for nightly batch processing. After processing, the WDTIP returns exception files to the consortia which list transactions that are incorrect due to nonconformity of system rules. It is the consortia's responsibility to forward these reports to the counties. It is the counties' responsibility to research and correct the data identified in the exception files. Without these corrections, the data contained in the WDTIP system may be inaccurate and the quality of the information may continue to degrade over time. If you have questions, please contact the WDTIP Help Desk.

POLICY CORNER

ACLs or ACINs relating to the WDTIP and/or time tracking requirements can be accessed through the WDTIP Library website or the CDSS website at <http://www.cdss.ca.gov/lettersnotices/default.htm>.

WDTIP TRAINING REGION

All counties have the option of conducting staff training in the WDTIP's Training Region (TRAT). User IDs and CINs are available for your county. If interested, contact the WDTIP Help Desk.

REMINDERS

- WDTIP website address is www.wdtip.cahwnet.gov.
- WDTIP reference materials may be found at: <http://www.wdtip.cahwnet.gov/library.htm>.
- WDTIP Help Desk toll-free number is (877) 365-7378.
- Help Desk fax number is (916) 229-4487.
- Staff is available from 8:00 a.m. to 5:00 p.m., Monday through Friday.
- WDTIP staff and county contact information is in the Contact Section of the WDTIP website. County contact information is in the Library Section of the WDTIP website under WDTIP County Contact List.