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# WDTIP Bulletin

Date: October 2004

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## WDTIP UPDATE

Production data is currently received from 56 converted counties. The following modifications/updates were made in February 2003 through October 2004:

- **June 2003 –**
  - ✓ Implemented Repayment of Overpayment Codes 700 and 701. A 700 code is described as “TANF/CalWORKs Repayment – An entire month of aid, to which the AU was not eligible, that is fully repaid by grant reduction or any other means.” A 701 code is described as a “CalWORKs Repayment – An entire month of aid, to which the AU was not eligible, that is fully repaid by grant reduction or any other means; but TANF assistance provided and NOT Repaid.”
  - ✓ Under \$10 Grant transactions may only be deleted through batch. Submit a LD07 to delete your transaction.
  - ✓ The DB2 database upgrade to version 7 was installed.
- **September 2003 –**
  - ✓ Implemented Tribal TANF (in-state and out-of-state) and associated start dates. A listing of Tribal TANF codes may be found in the TRAC Reference Codes on the WDTIP Library website.
- **January 2004 –**
  - ✓ Added TRAC as a menu option to the Screen ID List. The Screen ID List provides a listing of system screens by screen ID and name. An example of the Screen ID List may be found in the User Manual on the WDTIP Library website.
  - ✓ TRAC’s Individual Detail (IDET) Screen populates with Birth Country/Birth State Information.
  - ✓ Corrected information on the Diversion Federal Assistance Flag. The system previously called this flag “diversion needs flag.” A “Y” for this flag indicates that a diversion payment met the definition of TANF assistance.

- **May 2004 –**
  - ✓ County Fiscal Letter (CFL) No. 03/04-36, effective 01/2004, states that the funding for aid codes 32 and 3W has been changed to federal.  
Implemented new effective date for aid codes 32 and 3W.
- **June 2004 –**
  - ✓ Los Angeles County converted to WDTIP, under Option 2. (Detailed information on the county data in WDTIP may be found on the County Information Sheet (CIS) on the WDTIP Library website).
  - ✓ Merced County-C-IV converted to WDTIP, under Option 2. (Detailed information on the county data in WDTIP may be found on the CIS on the WDTIP Library website).
- **October 2004 -**
  - ✓ American Territories added to the system tables. These territories and their associated TANF start dates include: American Samoa, August 1996; American Virgin Islands, July 1997; Guam, July 1997; and Puerto Rico, July 1997.
  - ✓ Per All County Letter (ACL) 04-08, implemented new discontinuance reason code 083.

## **WDTIP's WORK IN PROGRESS**

- Working with Stanislaus and Modoc Counties to schedule conversion dates.
- Working with C-IV to schedule conversion dates for Riverside and San Bernardino Counties. WDTIP is evaluating options to retain current legacy data in TRAC and process daily updates from C-IV.
- Continuing to work with WCDS-CalWIN to perform user acceptance testing of the WDTIP conversion/interface programs. Placer is the first pilot county scheduled to convert to CalWIN; target implementation date is January 2005.
- Expanding time clock fields to hold up to three digits; the current system holds two digits.
- Working with California Department of Social Services (CDSS) to identify changes needed for the Welfare-to-Work clock based on recent legislative changes.
- Working with CDSS and the counties to determine the cutoff date for 311 and 312 exceptions. With implementation of this change any 311 and 312 exceptions sent to WDTIP will be rejected.

## **COUNTY INFORMATION SHEET**

CDSS issued All County Information Number (ACIN) I-46-04 to distribute the updated WDTIP County Contacts List and CIS sheet. The ACIN, the Contact List, and CIS sheet may be found on the WDTIP Library website. Questions or comments regarding the CIS, contact the WDTIP Help Desk.

An updated County Contact List will be distributed in November 2004. If you have any changes to the current county contact list, please send your changes to Helen Hernandez at [Helen.hernandez@dss.ca.gov](mailto:Helen.hernandez@dss.ca.gov) or telephone (916) 654-5163.

## **COUNTY UPDATES**

Tulare County will be piloting a new Case Data System (CDS) program named Grant History sometime in December 2004. This program will exempt months of aid due to the receipt of child support, through an interface with CASES. What does this mean to other counties? If a client is or has been in receipt of aid in your county, and has ever received aid in Tulare County, you will want to check WDTIP sometime after Tulare County installs this new program for a more accurate time on aid record based on the exemption of Child Support received, which to date, has not been reflected in WDTIP.

Example: Recipient was CalWORKs active in Tulare County from 1/98 through 9/99. Recipient moves to Fresno County. Fresno updates their County time on aid system to reflect the 21 months of aid received in Tulare County. Now Fresno's time on aid information matches WDTIP. Once Tulare County installs Grant History, the interface with CASES identifies recipient has 12 months of aid that is added back to her time clock. Grant History will send a message to WDTIP indicating the 12 months, 1/98 through 12/98, of the CalWORKs 60-months time limit are exempt due to the receipt of child support. Fresno County will not be aware of this until recipient's WDTIP record is again viewed by Fresno. Fresno County would need to update their county record to indicate the 12 months of exemptions recipient received in Tulare County, again matching their time on aid record with WDTIP.

## **WDTIP HELP DESK**

If you have any suggestions on how we can do a better job providing you with help desk support, please contact the WDTIP Help Desk.

Please remember that the WDTIP Help Desk was established as a second level of response for county WDTIP issues. It is expected that your Consortia Help Desk be the first contact when trying to resolve WDTIP issues.

When calling the WDTIP Help Desk regarding a processing or transaction problem, please provide the following list of items. These items will help staff provide better customer service.

- CIN or SSN.
- TRAC screen prints and other examples as appropriate. When possible, it is very helpful to provide examples of the record(s) before the problem occurred.
- Batch number and date in which transactions were sent.
- Related exception information.

- Any other information you feel will assist in resolving the problem.

## **EXCEPTION FILES**

Counties send transactions to the WDTIP for nightly batch processing. The exception file represents the county transactions which are rejected by WDTIP for nonconformity with system rules. Each day, the WDTIP returns exception files to counties. It is the counties' responsibility to research and correct the data errors identified in the exception files. Without these corrections, the data contained in WDTIP is inaccurate and the quality of the information will continue to degrade over time. If you have questions, please contact the WDTIP Help Desk.

## **POLICY CORNER**

ACL's or ACINs relating to the WDTIP and/or time tracking requirements can be accessed through the WDTIP Library website or the CDSS website, <http://www.dss.cahwnet.gov/lettersnotices/default.htm>.

## **WDTIP TRAINING REGION**

All counties have the option of conducting staff training in the WDTIP's Training Region (TRAT). User ids and CINs for each county are available through the WDTIP Help Desk.

## **POINTS TO REMEMBER**

- WDTIP website address is [www.wdtip.cahwnet.gov](http://www.wdtip.cahwnet.gov).
- WDTIP reference materials made be found at:  
<http://www.wdtip.ca.gov/library.htm>
- WDTIP Help Desk toll-free number is (877) 365-7378.
- Help Desk fax number is (916) 229-4487.
- Staff is available from 8:00 a.m. to 5:00 p.m., Monday through Friday.
- WDTIP staff and county contact information is in the Contact Section of the WDTIP website.

If you have comments or suggestions, you may contact the WDTIP Help Desk.